



UCHI TECHNOLOGIES BERHAD
Registration No.: 199801001764 (457890-A)
(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE FOR THE VIRTUAL TWENTY-SIXTH ANNUAL GENERAL MEETING (“26th AGM”)

Day and Date	Friday, 24 May 2024
Time	2:00 p.m.
Online Meeting Platform	www.propollsolutions.com.my (Domain Registration No. With MYNIC-D1A403203)

REMOTE PARTICIPATION AND VOTING (“RPV”) FACILITY

Shareholders / proxies / corporate representatives / attorneys are to participate, communicate and vote (collectively, “participate”) remotely at the 26th AGM using RPV Facility provided by **PROPOLL** Solutions Sdn Bhd (“**PROPOLL**”) via its website at www.propollsolutions.com.my (“**PROPOLL** Portal”).

If you wish to submit your questions via the **PROPOLL** Portal, you must first register as a user at the **PROPOLL** Portal. Thereafter, you may select “My Virtual Meeting” under the Main Menu and click on the Q&A icon to post your questions.

Shareholders may submit questions in real time via Q&A icon through typed texts during the 26th AGM. Shareholders may also submit questions to the Board of Directors (“Board”) prior to the 26th AGM by emailing to Pre-register-AGM2023@uo.uchi.net not later than 2:00 p.m. on 22 May 2024 or via the Q&A icon in the **PROPOLL** Portal from 12:00 noon on 16 May 2024 up to 1:30 p.m. on 24 May 2024. We will endeavour to respond to relevant questions during the meeting or by email or by posting our response on our corporate website after the meeting.

PROCEDURES FOR RPV FACILITY

Individual Shareholders / proxies / corporate representatives / attorneys who wish to participate in the 26th AGM remotely using the RPV Facility, are to follow the requirements and procedures as summarised below:

Procedures	Action
Before the day of 26th AGM	
(i) Register as a user (only applicable to individual)	<ul style="list-style-type: none"> • Access PROPOLL Portal at www.propollsolutions.com.my • Click <<Login/Register>> followed by <<Register New User>> to register as a new user. • Complete the registration by filling up the information required and upload a clear copy of your MyKAD (both front and back page) or Passport. • Read and agree to the terms & conditions and thereafter submit your registration. • Please enter a valid email address in order for you to receive the verification email from the PROPOLL Portal. • Please verify your email address before the link expire in one hour (1) from yours registration. • Your registration will be verified and approved by the PROPOLL Portal. Once approved, an email notification will be sent to you.
(ii) Submit your Questions	<ul style="list-style-type: none"> • You may pre-submit your questions: <ul style="list-style-type: none"> (i) to the Board prior to the 26th AGM by emailing to Pre-register-AGM2023@uo.uchi.net not later than 2:00 p.m. on 22 May 2024 OR (ii) using the PROPOLL Portal from 12:00 noon on 16 May 2024 up to 1:30 p.m. on 24 May 2024.
On the day of 26th AGM (24/05/2024)	
(iii) Login to PROPOLL Portal at www.propollsolutions.com.my	<ul style="list-style-type: none"> • Login with your user ID and password for remote participation at the 26th AGM at any time from 1:30 p.m. i.e. 30 minutes before the commencement of the 26th AGM on 24 May 2024 at 2:00 p.m. • If you have forgotten your password, you can reset it by click on “Forgot Password”.
(iv) Participate through Live Streaming	<ul style="list-style-type: none"> • Select the “Virtual Meeting” from main menu. • Click <<Join Meeting>> in order to join the live streaming of the AGM. • If you have any questions during the 26th AGM, you may use the Q&A icon in Zoom Cloud Meetings App to submit your questions. The Chairman of the 26th AGM (“Chairman”) / Board / Management will try to respond to all relevant questions submitted during the 26th AGM. If there is time constraint in answering the questions during the 26th AGM, the responses will be answered through email. • If you are using a smartphone to participate in the 26th AGM, please download Zoom Cloud Meetings App from the Google Play Store or App Store before the 26th AGM. • Please take note that the quality of the live streaming is dependent on the bandwidth and stability of the internet connection at your location.
(v) Online remote voting	<ul style="list-style-type: none"> • Please select the <<Voting>> option located next to <<Join Meeting>> to indicate your votes for the resolutions that are tabled for voting. • Voting session will commence once the Chairman of the Meeting declares that the voting platform is activated. The voting session will end upon declaration by the Chairman. • Please cast your vote on all resolutions as appeared on the screen and submit your votes. Once submitted, your votes will be final and cannot be changed.
(vi) End of RPV Facility	The RPV Facility will end and the Q&A icon will be disabled when the Chairman announces closure of the 26 th AGM.

Notes to users of the RPV Facility:

- (a) Should your registration to join the 26th AGM be approved, we will make available to you the rights to join the live streamed 26th AGM and to vote remotely using the RPV Facility. Your login to the **PROPOLL** Portal on the day of the 26th AGM will indicate your presence at the 26th AGM.
- (b) If you encounter any issue with your online registration at the **PROPOLL** Portal, please call +6010-526 5490 or email to propollsolution@gmail.com for assistance.

NO RECORDING OR PHOTOGRAPHY

Unauthorised recording and photography are strictly prohibited at the 26th AGM.

RECORD OF DEPOSITORS (“ROD”) FOR THE AGM

Only shareholders whose names appear on the ROD as at 15 May 2024 shall be entitled to participate or appoint proxy / proxies to participate at the 26th AGM via the RPV Facility.

PROXY

1. The 26th AGM will be conducted on a virtual basis. If you are unable to participate the 26th AGM, you may appoint the Chairman as proxy and indicate the voting instructions in the Proxy Form.
2. If you wish to appoint proxy / proxies to participate in the 26th AGM using the RPV Facility, please submit your Proxy Form, either by hand or by post to the Company’s Registered Office at Suite A, Level 9, Wawasan Open University, 54, Jalan Sultan Ahmad Shah, 10050 George Town, Pulau Pinang, not less than forty-eight (48) hours before the time stipulated for holding the meeting or adjournment thereof, otherwise the Proxy Form shall be treated as invalid. You may also submit the proxy appointment electronically (“E-proxy”) via **PROPOLL** Portal at www.propollsolutions.com.my. For further information on the E-proxy, kindly refer to the Annexure of the Proxy Form.
3. Shareholders who has appointed a proxy / proxies or attorney or authorised representative to participate at the 26th AGM via the RPV Facility must ensure that his / her proxy or attorney or authorised representative register himself / herself at the **PROPOLL** Portal prior to the 26th AGM.

REVOCAION OF PROXY

If you have submitted your Proxy Form and subsequently decide to appoint another person or wish to participate in the 26th AGM by yourself, please write in to **PROPOLL** to revoke the earlier appointed proxy forty-eight (48) hours before the time appointed for holding the 26th AGM. Upon revocation, proxy/proxies appointed earlier will not be allowed to participate at the 26th AGM. In such event, shareholders should advise their proxy / proxies accordingly.

POLL VOTING

1. Pursuant to Paragraph 8.29A(1) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad (“Bursa Malaysia”), all resolutions set out in the Notice of the 26th AGM of the Company shall be put to vote by way of a poll. The Company has appointed **PROPOLL** as Poll Administrator to conduct the poll by way of electronic means and Symphony Corporate Services Sdn Bhd as Independent Scrutineers to verify the poll results.
2. The online remote voting session will commence once the Chairman declares that the voting platform is activated. The voting session will end upon declaration by the Chairman. Please refer to item (v) above for the online remote voting procedures using the RPV Facility.
3. Upon completion of the voting session, the Scrutineers will verify the poll results followed by the declaration of results by the Chairman.

Please note that it is your responsibility to ensure the stability of your internet connectivity throughout the 26th AGM as the quality of the live webcast and online remote voting are dependent on your internet bandwidth and stability of your internet connection.

RESULTS OF THE VOTING

The results of the voting for all resolutions will be announced at the 26th AGM and on Bursa Malaysia website at www.bursamalaysia.com.

DOOR GIFT

There will be **NO** door gift to be provided for participation at the 26th AGM.

ENQUIRY

If you have any enquiry relating to the 26th AGM, please contact any of the following person during office hours from 9:00 a.m. to 5:00 p.m. on Monday to Friday:

PROPOLL Solutions Sdn Bhd
S-4-04, The Gamuda Biz Suites,
Jalan Anggerik Vanilla 31/99,
Kota Kemuning, 40460 Shah Alam,
Selangor Darul Ehsan.
Telephone Number : +6010-526 5490
Fax Number : +603-5131 9134
Email : propollsolution@gmail.com
Contact Person : Mr Eric Tan

PERSONAL DATA PRIVACY

By lodging and subscribe for a user account with **PROPOLL** Portal to participate and vote remotely at the 26th AGM using the RPV Facility, the shareholders / proxy holders / representatives accepts and agrees to the personal data privacy terms.