## ANNEXURE

## ELECTRONIC SUBMISSION OF PROXY FORM VIA PROPOLL PORTAL

## Dear Shareholders,

We are pleased to inform that you as a shareholder can have the option to submit proxy form by electronic means through our *PROPOLL* Portal at <u>https://www.propollsolutions.com.my</u> (Domain Registration No. D1A403203-MYNIC) ("E-proxy").

Our **PROPOLL** Portal provides an online submission for shareholders to submit electronically the proxy form. Once you have successfully submitted your E-form of proxy, you are no longer required to complete and submit the physical proxy form to the registered office of the Company at Suite A, Level 9, Wawasan Open University, 54 Jalan Sultan Ahmad Shah, 10050 George Town, Pulau Pinang. **The E-Proxy only applicable to Individual Shareholder**. Please refer to the notes in the Proxy Form for further information.

To assist you on how to use **PROPOLL** Portal E-proxy, kindly read and follow the guidance notes which are detailed below:

- 1. Sign up as a user in <a href="https://www.propollsolutions.com.my">https://www.propollsolutions.com.my</a> ("PROPOLL Portal")
  - Click <<Login/Register>> followed by <<Register New User>> to register as a new user.
  - Complete the registration by filling up the information required and upload a clear copy of your MyKad (both front and back page) or Passport.
  - Read and agree to the terms & conditions and thereafter submit your registration.
  - Please enter a valid email address in order for you to receive the verification email from the **PROPOLL** Portal.
  - Please verify your email address before the link expire in one (1) hour from your registration.
  - Your registration will be verified and approved by the **PROPOLL** Portal. Once approved, an email notification will be sent to you.
  - If you have already registered an account with **PROPOLL** Portal, you are not required to register again.
- 2. Proceed with submission of E-proxy
  - After the release of the Notice of the Meeting by the Company, login **PROPOLL** Portal with your user name (ie email address) and password.
  - Click "E-PROXY LODGEMENT" and select the company name for the submission of the E-form of proxy.
  - Fill up the E-form of proxy by inserting your CDS account, number of shares for your proxy(s) to vote on behalf.
  - Appoint your proxy(s) or chairman and insert the required details of your proxy(s) and indicate your voting instruction.
  - Review & confirm your proxy(s) appointment
  - Read and agree to the terms & conditions and thereafter submit your E-form of proxy.
  - An email notification will send to you to acknowledge the submission.

Should you need assistance on our E-proxy submission, please contact us. Thank you.

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